



**ASSESS
DEVELOP
MASTER**

SOFT SKILLS

AmIJobReady.com

Employability Skills. Made Easy.

Do my
soft skills
stack up?



Assess Employability & Culture Fit



Develop & Track Achievement of
Industry-vetted Soft Skills



Award Digital Credentials &
Report on Key Learning Outcomes



SOFT SKILLS MATTER

Listen to employers!
Get the skills they say matter most.



Am I Job Ready Features:

-  SCIENTIFIC SOFT SKILLS ASSESSMENTS
-  INTERACTIVE CAREER SKILLS TRAINING VIDEOS
-  CUSTOM DIGITAL BADGES & CERTIFICATES
-  EMPLOYER ENGAGEMENT TOOLS

Measure & Develop 70+ Key Learning Outcomes Across 16 In-Demand Workplace Competencies

<p>1</p>  <p>Analytical Problem Solving</p> <ul style="list-style-type: none"> • Thinks Analytically and Critically • Recognizes Trends • Identifies Problems 	<p>2</p>  <p>Continuous Learning</p> <ul style="list-style-type: none"> • Finds Growth Experiences • Aspires to Develop • Learns Willingly 	<p>3</p>  <p>Cooperative Teamwork</p> <ul style="list-style-type: none"> • Works as Part of a Team • Resolves Conflicts • Shares Information 	<p>4</p>  <p>Coping with Pressure</p> <ul style="list-style-type: none"> • Remains Optimistic • Manages Stress • Handles Criticism 	<p>5</p>  <p>Customer Focus</p> <ul style="list-style-type: none"> • Monitors Customer Behavior • Identifies Emerging Customer Needs • Aligns Customer Needs 	<p>6</p>  <p>Decision-Making</p> <ul style="list-style-type: none"> • Evaluates Acceptable Alternatives • Accepts Responsibility for Decisions • Takes Calculated Risks
<p>7</p>  <p>Drive For Excellent Results</p> <ul style="list-style-type: none"> • Sets Quality Standards • Adheres to Quality Standards • Monitors Quality 	<p>8</p>  <p>Flexibility</p> <ul style="list-style-type: none"> • Demonstrates Versatility • Adjusts to Changing Demands • Remains Open to Change 	<p>9</p>  <p>Influential Communication</p> <ul style="list-style-type: none"> • Listens Actively • Asks Probing Questions • Communicates Clearly 	<p>10</p>  <p>Initiative</p> <ul style="list-style-type: none"> • Achieves Results • Acts with Confidence • Acts with Sense of Urgency 	<p>11</p>  <p>Innovation</p> <ul style="list-style-type: none"> • Introduces Change • Embraces Creativity • Focuses on Continuous Improvement 	<p>12</p>  <p>Integrity and Respect</p> <ul style="list-style-type: none"> • Treats Others Fairly • Operates Ethically • Demonstrates Trustworthiness
<p>13</p>  <p>Management of Others</p> <ul style="list-style-type: none"> • Coaches for Performance • Enriches Employees' Jobs • Gives Direction 	<p>14</p>  <p>Planning and Organizing</p> <ul style="list-style-type: none"> • Leads Projects • Manages Resources • Operates in an Organized Manner 	<p>15</p>  <p>Reliability</p> <ul style="list-style-type: none"> • Attends to Details • Adjusts Schedule • Works Independently 	<p>16</p>  <p>Strategic Vision</p> <ul style="list-style-type: none"> • Thinks Strategically • Understands the Big Picture • Creates Alignment 	<p>WANT TO LEARN MORE?</p> <p>Contact us at</p> <p>JobReady@psionline.com</p> <p>317.814.8858</p> <p>www.AmIJobReady.com</p>	